



Children's Center
of Lexington
1580 Mass. Ave,
Lexington, MA
02420

APPLICATION

SCHOOL YEAR 2023-24

PERSONAL INFORMATION

Child's Name	:				
Nickname	:				
Birth date	:		Age on 9/1/23	:	
Address	:				
Phone Number	:		Place of Birth	:	

FAMILY INFORMATION

Parent/ Guardian #1					
Relationship	:				
Phone Number	:		Email	:	
Address	:				
Occupation	:		Work Hours	:	
Work Address	:				

Parent/ Guardian #2					
Relationship	:				
Phone Number	:		Email	:	
Address	:				
Occupation	:		Work Hours	:	
Work Address	:				

SCHEDULE REQUESTED

Number of days	:	<input type="checkbox"/> 2 days	<input type="checkbox"/> 3 days	<input type="checkbox"/> 5 days	<ul style="list-style-type: none">• Part-time spaces are limited and subject to availability• 2-day places are only available for Toddlers• Early Drop off is available for an additional fee					
Days of the Week	:	<input type="checkbox"/> M	<input type="checkbox"/> T	<input type="checkbox"/> W		<input type="checkbox"/> Th	<input type="checkbox"/> F			
2nd choice	:	<input type="checkbox"/> M	<input type="checkbox"/> T	<input type="checkbox"/> W		<input type="checkbox"/> Th	<input type="checkbox"/> F			
Pick-up time	:	<input type="checkbox"/> 1pm	<input type="checkbox"/> 4:30pm	<input type="checkbox"/> 6pm	Early Drop off from 7:30-8:00	<input type="checkbox"/> M	<input type="checkbox"/> T	<input type="checkbox"/> W	<input type="checkbox"/> Th	<input type="checkbox"/> F
					Start Date:					
					(if different than Sep 1st 23)					

More Information :

☎ 781-861-9370 (Office)

🌐 www.ccllex.org

OVER

SCHOOL YEAR 2023-24

After the center has informed you that we have space for your child, a security deposit of \$200 and a non-refundable fee equal to one month's tuition is required to reserve the space. The security deposit will be refunded after your child has withdrawn from the Center provided that the Center has been given 60 day's written notice if withdrawal is before August 31st. The non-refundable fee is applied to your first month's tuition.

Withdrawal requires sixty day's written notice, (a full two months). If you withdraw with less then the required written notice, your child is still considered "enrolled" for the entire period, and you are responsible for tuition for the two months that begin with the next tuition period. All withdrawals are scheduled for the last day of the month. If you withdraw before the end of the month, tuition is due for the entire month.

Initial Here

A late fee of \$15 will be charged for all bills outstanding after the first of the month and an additional \$20 will be charged after the 15th. If tuition remains unpaid after the 15th of the month (without prior arrangements), your child may be required to withdraw.

Initial Here

By signing this document, I acknowledge that I have read and understand the above policies and agree to abide by them. I also understand that if I have any questions, I have the right to ask for clarification.

Checks should be made payable to:

*The Children's Center of Lexington
1580 Massachusetts Avenue
Lexington, MA 02420*

The Children's Center of Lexington admits students of any race, religion, color, nationality, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, religion, color, sexual orientation, cultural heritage, national origin, gender or disability.

Please call the office at (781) 861-9370 if you need additional information.

Signature : _____ Date : _____

OFFICE USE ONLY

Date Received	:	_____	App fee Received	:	_____
Potential Classroom(s)	:	_____	Contract Sent	:	_____
Contract due back by	:	_____	Deposit received	:	_____